

Hull and East Yorkshire LEP Board

Paper D – HEY LEP Policies

Report to the Audit, Finance and Governance Panel on 13th July 2021

Report from Teresa Chalmers, Chief Operating Officer

1. Summary

1.1. This report provides the details of the Hull and East Yorkshire (HEY) Local Enterprise Partnership (LEP) draft policies which are required as part of the National and Local Assurance Frameworks. It is highly likely that more policies will be developed over the coming months to ensure the LEP operates in an open and transparent manner and meets local and national government requirements.

2. Recommendations

2.1. That the panel reviews the information included within the draft policies and recommends that the HEY LEP Board approves them.

3. Background & Purpose

3.1. The HEY LEP Policy documents provide details of how the LEP will operate various aspects of its work and ensure that national standards are upheld. Each policy is referenced in the LEP Assurance Framework described within another paper to this Panel meeting. Policies to be reviewed today are:

- Conflict of Interests
- Code of Conduct
- Data Protection
- Equality and Diversity
- Whistle Blowing
- Feedback and Complaints
- Remuneration
- Induction

3.2. In addition to the Assurance Framework policies are published on the LEP website and updated when needed and as a minimum reviewed on an annual basis.

3.3. Given that the HEY LEP is in its inception stage, the policy development will also follow the needs of the LEP Board and Accountable Body requirements.