

Paper A

Minutes of the Board Meeting  
held on Wednesday 19<sup>th</sup> January at 9.00 am  
via Microsoft Teams

<p><b>Attendance</b></p> <p><b>Board Members</b></p> <p>James Newman OBE (Chair) Stephen Parnaby OBE (Deputy Chair) Councillor Jonathan Owen Cllr Daren Hale Diana Taylor David Hall Gill Alton Professor Susan Lea Catherine Bishop Madge Moore Jayne Adamson Dafydd Williams</p>	<p><b>Observers</b></p> <p>Alan Menzies - East Riding of Yorkshire Council Mark Jones - Hull City Council Peter Campey - BEIS</p> <p><b>Executive Team and Secretariat</b></p> <p>Teresa Chalmers - COO Karen Philipson - Secretariat</p> <p><b>Guests</b></p> <p>David Levene – NP11 Karen Oliver-Spry - HEY LEP Andrew Hewitt – HEY LEP</p>
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<p><b>1</b></p>	<p><b>Apologies</b></p> <p>Apologies:</p> <p>Thomas Martin, Business Engagement Board (for Item 5)</p> <p><b>Declarations of Interest</b></p> <p>It was noted that Declarations of Interest should be declared at the start of each meeting or at the relevant agenda item. Declarations were given by:</p>
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	<p>Stephen Parnaby – The Business Day and is role as Deputy Chair James Newman – re the Growing Places Fund – in regard of JHN board membership with Finance Yorkshire</p> <p><b>Register of Interests</b> – Board Members were asked to update these as soon as possible if there are any immediate changes but also as a minimum once per year. This involves sending a ‘no change’ email if appropriate to ensure governance arrangements are upheld.</p>
2	<p>James Newman welcomed Board Members and guests to the meeting.</p> <p><b>Minutes of the meeting held on the 25<sup>th</sup> November 2021</b></p> <p>The minutes of the meeting held on 25<sup>th</sup> November 2021 were approved and agreed as a correct record.</p> <p><b><u>Matters arising:</u></b></p> <ul style="list-style-type: none"> <li>• Typing error on Page 9 No 14 should read ‘made’ not ‘me’</li> <li>• LEP funding for the second half of the year funding now received</li> <li>• Levelling Up White Paper date still to be announced</li> </ul>
3	<p><b>Chair’s Update</b></p> <p>Board Members were briefed on the following:</p> <ul style="list-style-type: none"> <li>• <b>The Humber Energy Board</b></li> </ul> <p>At the last meeting two key areas were identified which were <b>Advocacy</b> for the region both locally and with government and include how the region gets a single voice in this sector. The other area identified was <b>Cohesion</b> – various major projects ongoing for example, cluster plans, Zero Carbon Humber, off-shore wind etc and the role of this pan Humber Board is to try to identify where the gaps are. The next steps over next 2/3 weeks, map out what is happening in the region. This will then report back to the Humber Energy Board.</p> <p><b>Agreed a common language across the region would be helpful to all</b></p>

	<ul style="list-style-type: none"> <li>• <b>Extension of Deputy Chair Role</b></li> </ul> <p><b>Note: SP left the meeting for this item.</b></p> <p>James Newman explained this was a technicality relating to the appointment of the Deputy Chair. Stephen Parnaby OBE has been appointed for a year from 1st January so there was a need to extend this for 3 months to 31<sup>st</sup> March 2022 as the LEP start date was 1 April 2021.</p> <p>James Newman asked the Board to approve this extension and added the support from the Deputy Chair was very much welcomed and appreciated. Cllr Hale fully supported this approach and seconded this proposal.</p> <p><b>The Board agreed extension this extension until 31<sup>st</sup> March 2022 until further information is available from the LEP Review and the Levelling Up White Paper</b></p> <ul style="list-style-type: none"> <li>• <b>Scrutiny Meetings</b></li> </ul> <p>The Chair and Chief Operating Officer had attended several Scrutiny meetings with the local authorities plus the Unitary Leaders Board.</p> <ul style="list-style-type: none"> <li>• <b>LEP Review outcome</b></li> </ul> <p>This was expected to be announced shortly as part of the Levelling Up agenda.</p> <p>Thanks were expressed to the LEP Staff for all the hard work</p>
4	<p><b>NP 11</b></p> <p>David Levine, Director, introduced himself to the Board and presented on the work of NP11.</p> <p>The NP 11 Convention will take place on 8<sup>th</sup> February in Liverpool – the HEY LEP have several places if Board Members wanted to attend. Other key stakeholders will be invited.</p> <p><b>Action – Board members to let KP know following this meeting.</b></p>

5	<p><b>Business Engagement Board Update</b></p> <p>JHN updated the Board on behalf of Thomas Martin. Discussions included how to move the region forwards and engage with MPs. Representatives of the BEB, the LEP and LA leaders have met to discuss a number of key areas. It was agreed to create a brief for the region to promote at the dinner with MPS on 8<sup>th</sup> February 2022. This will be held at the House of Commons and hosted by Baroness Bottomley</p>
6	<p><b>JHN invited SP back to the meeting</b></p> <p><b>Pan-Humber Issues</b></p> <p>SP updated on the following:</p> <ul style="list-style-type: none"> <li>• <b>Freeport</b></li> </ul> <p>The full business case will be submitted at the end of January. The Freeport SteerCo was working well with the LEPs and the local authorities.</p> <p>Tribute was paid to Teresa Chalmers and Andrew Hewitt and the HEYLEP team for helping with this.</p> <p>In readiness for the formation of the Freeport company, SteerCo will start the recruitment process for the Chief Executive followed by the Chair, Board Members, and support staff. Another £500,000 has been received from government as part of the overall funding.</p> <p><b>Skills Advisory Group- Freeport</b></p> <p>Teresa Chalmers will chair this Group and will report back to the SteerCo/new company and the LEP Board so there would be a direct tie-up for the LEP. Teresa Chalmers explained that the Skills Group would be made up of the voluntary sector, business sector and the provider community, following an open recruitment process managed by the current interim CEO.</p>
7	<p><b>Local Authority Updates</b></p> <p><b>Cllr Daren Hale, Leader, Hull City Council</b></p> <p>Infrastructure/Investment work for flood defences has been completed by EA at the Marina and Victoria dock.</p>

HCC has committed to take forward the Cruise Terminal plans at the Deep. The first stage of this is to ensure land side consents are secured, following this external funding for the scheme would be sought.

The Albion Square development would go to planning in April – it is very important for the city. The mural on the current former BHS building is listed and will stay, with the building behind demolished. Co-dependencies on this are in place as is connected to joined up/levelling up bid for the refurbishment of Whitefriargate – this needs planning consent otherwise the bid is at risk.

MS3 Networks Ltd. is an alternative fibre network company, who are rolling out the offer to various residential areas in Hull area as an alternative to KCOM. This has already been in place for business but not for residential.

Integrated Rail Plan – much disappointment at the recent outcome.

Transport For the North had appointed new Chair, which would be ratified next week by Transport for North Board. Reassurances sought and confirmed that the East Coast route to Bridlington will be reinstated in May – with twice hourly services. Hull to Liverpool via Manchester also will be reinstated.

Freeport - The LAs are looking at the governance and how local authorities finalise liabilities and revenue costs.

### **Cllr Jonathan Owen, Leader, East Riding of Yorkshire**

ERYC's Capital Programme of Works average £130m per a year – plus an extended one-off £450m over the next 2/3 years. Work is on track despite the pandemic, costs have increased but are under constant review.

Pressures on social care budgets continue. Work has been done to attract new staff to the sector, including increased pay rates, contributions brought forward from clinical commissioning group of £3m plus NHS and government support grants. There has been a positive response to recruitment.

The budget setting process was underway for next year – slightly better settlement from government than expected but only a one-year settlement, making it hard to plan beyond next year. Council tax increase potentially of 3.99% although this would not be enough to cover increased social care pressures.

Council tax is only 22% of the LA's overall income.

Levelling Up White Paper hopefully due out end of the month, which will give more clarity on devolution.

<p><b>8</b></p>	<p><b>Growing Places Fund Review</b></p> <p>The Board were updated in relation to the findings of the strategic review of the Growing Places Fund to seek approval of the proposed programme of capital investment Funding recommended by the Business Support Board at the meeting on 13<sup>th</sup> January 2022</p> <p>The LEP Board agreed and endorsed the following: -</p> <ul style="list-style-type: none"> <li>• <b>£3.25m is committed from the HEY LEP’s Growing Places Fund to create a new 3-year business support programme, as set out in Annex 2.</b></li> <li>• <b>£0.45m from this allocation is ring-fenced to cover programme management and administration, including the retention of the existing Investment Programmes Co-ordinator and Investment Programmes Officer roles.</b></li> <li>• <b>The accountable body is able to use this fund to exercise established freedoms and flexibilities to manage any underspend arising in the current Growing Hull and East Yorkshire programme, along with any outstanding management and administration allocation from LGF and GBF programmes, ensuring that agreed outputs/outcomes on LGF/GBF programmes are delivered too.</b></li> </ul>
<p><b>9</b></p>	<p><b>HEY LEP Economic Growth and Workforce Wellbeing Strategy</b></p> <p>The production of the HEY LEP Economic Growth and Wellbeing Strategy was nearing completion following a period of extensive redrafting to reflect the outcomes of the consultation process undertaken in October and November 2021. A final draft of the strategy is complete.</p> <p>Initial plans are in progress for a launch event, which will include an invite to all Board Members.</p> <p><b>The Board approved the launch of HEY Economic Growth and Wellbeing Strategy in February 2022 to allow document to fully reflect the outcomes of the Levelling Up White Paper and LEP Review.</b></p>
<p><b>10</b></p>	<p><b>Innovation &amp; Transformation Board</b></p> <p><b>SL</b> presented to the Board the opportunity to develop the Innovation and Transformation sub board, discussing how this would add value to the work of</p>

	<p>the existing boards with high profile membership and opportunity to engage directly with SMEs.</p> <p>DT asked whether an additional approach could be to ask existing sub boards to consider innovation within existing structures. SL said she would give this further thought to this and agree next steps with JHN.</p>
<p><b>11</b></p>	<p><b>Chief Operating Officer’s Report</b></p> <p>TC reported on the following matters: -</p> <ul style="list-style-type: none"> <li>• Programmes Updates – contractual arrangements are all in place and delivery and monitoring is ongoing</li> <li>• The Growth Hub Operational Update and Annual Review – an excellent result for period 2020/2021 with thanks to all who manage and deliver this service.</li> <li>• Events – The Business Day 2022 Sponsorship: members were asked to consider the sponsorship of the main business event for the region, which is the final of the Humber Business Week.</li> <li>• Foreign Owned Business activity</li> <li>• The HEY LEP Export Plan</li> <li>• Government’s Annual LEP Review – due on the 25<sup>th</sup> January. Note board members have received an email update on the verbal feedback of the meeting, with the final outcome awaiting confirmation.</li> <li>• LEP Team – Staffing Update</li> </ul> <p><b>The Board acknowledged the breadth and volume of work.</b></p> <p><b>The Board agreed to support The Business Day £10k sponsorship.</b></p>
<p><b>12</b></p>	<p><b>The North East &amp; Yorkshire Energy Hub</b></p> <p>The Board received an update on the LEP’s involvement with the North East &amp; Yorkshire Energy Hub and summarised associated Hub activity in the HEY area.</p> <p><b>The LEP Board noted the report and agreed to an internal review of the Energy Projects Manager role and structure with an expectation that the role will be redeveloped and regraded to a more senior level to attract the right expertise</b></p>

	<p><b>KOS was thanked by SP for all the hard work over the years with the Humber LEP and the HEYLEP as she will be leaving shortly to join the NE and Y Energy Hub.</b></p>
<b>13</b>	<p><b>Investment Programmes</b></p> <p>The Board were updated in relation to the legacy Capital Programmes, Getting Build Fund and Local Growth Fund.</p> <p><b>The Board noted the latest progress report.</b></p>
<b>14</b>	<p><b>Business Support Board</b></p> <p>TC reported that as the BSB minutes were not yet available due to the meeting only being held the previous week that the COO/LEP Team report contained many of the items discussed. GA thanked BSB colleagues for their role in supporting the Growth Hub Review.</p>
<b>15</b>	<p><b>Infrastructure Board</b></p> <p>The Board meeting in December was cancelled due to clashes with members diary commitments – no further updates were presented at this meeting. The next meeting takes place on 18<sup>th</sup> February 2022</p>
<b>16</b>	<p><b>Employment &amp; Skills Board</b></p> <p>The Board were updated on progress made by the HEYLEP Employment &amp; Skills Board and the Employment &amp; Skills Team</p> <p><b>The Board noted the progress.</b></p> <p>David Hall – commented on the ESB mins regarding ‘inclusion’ and the encouragement to support young people to progress to higher education. DH felt an inclusive approach was needed, particularly for those not academically minded with regards to greener jobs. This is necessary as without consideration of these residents the development of new and higher skills roles would make the current employment gap wider.</p>
<b>17</b>	<p><b>Any Other Business</b></p> <p>There was no other business</p>



**Signed:**

**James Newman  
Chair**

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