

**Hull & East Yorkshire LEP
 Employment & Skills Board Meeting
 Monday 27th February 10am – 12 noon
 Chancellors Conference Room, Venn Building, University of Hull, HU6 7RX**

Agenda

Approx. times			Lead Officer
10:00am	1.	Welcome & Introductions	Jayne Adamson
	2.	Apologies	Jayne Adamson
	3.	Declarations of Interest	Jayne Adamson
	4.	Minutes of the previous meeting and matters arising	Jayne Adamson
Items for Discussion			
10:15am	5.	Local Skills Improvement Plans Verbal	Hannah Crookes
10:25am	6.	HEY Careers Hub Termly Performance Report Paper A	Fiona Headridge
10:35am	7.	Careers and Enterprise Company – national update Verbal	John Yarham
10:45am	8.	National Careers Service Quarterly Report Paper B	Michelle Peacock
10:55am	9.	Creating a healthy workforce through a partnership approach Paper C	David Gent
11:05am	10.	Workforce Development Business Advisor Annual Report Paper D	Carl Southcoat
11:10am	11.	DWP In-work progression Verbal	Liz Hutchinson
11:20am	12.	Career Aspirations working group update Verbal	Andy Crossland
11:25am	13.	Apprenticeship Technical Education working group update Verbal	Richard Sellick
11:30am	14.	Talent Forum update Verbal	Nikki Davies
11:35am	15.	Employment & Skills Manager's update Paper E	Chris Howell
11:45am	16.	Horizon Scanning Paper F	Chris Howell

11:50 am	17.	Forward Plan <ul style="list-style-type: none"> • UK Shared Prosperity Fund (Local Authorities) • Health & Social Care • Social inclusion • CEC Careers Hub planning 	All
11:55 am	18.	Any Other Business	All
12:00 noon	19.	Date and time of next meeting: 10am – 12 noon, Monday 24 th April 2023. Meeting schedule for 2023: <ul style="list-style-type: none"> • 24th April • 26th June • 14th August • 24th October • 11th December Meeting schedule for 2024: <ul style="list-style-type: none"> • 26th February • 29th April All meetings from 10am - 12noon. Venues to be confirmed.	Jayne Adamson
		Items for Information	
		Glossary of Terms	