

Hull & East Yorkshire Local Enterprise Partnership

Employment and Skills Board

Draft Minutes of the Board meeting held on Monday 24th April 2023, 10.00 am – 12 noon via MS Teams

Attendance

Board Members

Sue Balthazaar (SB)
 Hannah Crookes (HC)
 Liz Hutchinson (LH)
 John Harrison (JH)
 David Gent (DG)
 Laura Botham (LB)
 Iain Elliott (IA)
 James McIntosh (JM)
 James Hardstaff (JH)
 Andy Crossland (ACr) (Chair)
 Catherine Bishop (CB)
 Pat Coyle (PC)
 Bill Meredith (BM)
 Richard Sellick (RS)
 Suzanne Tose (ST)
 Sarah Bone (SB)

Observers

None.

Guests

None.

Secretariat

Karen Philipson (KP)
 Teresa Chalmers (TC)
 Chris Howell (CH)
 Gill Dillon (GD)

1.	<p>Welcome & Introductions</p> <p>ACr welcomed Board Members and introduced new Board member Richard Stockton from the Department for Education.</p>
2.	<p>Apologies</p> <p>Apologies had been received from Jayne Adamson (JA); Alex Codd (ACo); Prof. Becky-Huxley-Binns; Mark Burley (MB); Michelle Peacock (MP); James McIntosh (JM) Claire Watts (CW).</p>
3.	<p>Declarations of Interest</p> <p>All members were asked to declare an interest in any arising items.</p> <p>ACr declared an interest in items relating to UKSPF.</p>

4.	<p>Minutes of the previous meeting and matters arising</p> <p>The Board reconfirmed the agreement for DG to act on its behalf to explore existing public health related partnerships and what opportunities for collaboration were available.</p> <p>The minutes were agreed as a true and accurate record.</p>
5.	<p>Hull & East Yorkshire Local Skills Improvement Plan</p> <p>HC gave an update on LSIP developments.</p> <p>The Chamber has consulted with other employer representative and sector representative bodies and taken on board findings from the Employer Skills Survey.</p> <p>Priorities document shows key findings from Chambers research and shows generic priorities and sector specific priorities.</p> <p>The LSIP focus is on technical education but also incorporates employability skills as this was a key point that came out through the employer skills survey.</p> <p>Slides and priorities document are available (see attached).</p> <p>CH asked how other industrial sectors will be reflected given the LSIPs narrower focus. HC explained that the Chamber would work closely with all stakeholders on an ongoing basis to ensure that their requirements are fed into the processes and are required by the Department for Education to maintain oversight of these.</p> <p>IE noted the importance of employability skills and questioned what resources are either currently available or may be available in the future to support this theme. ACr noted work being done on the Employability Skills Passport how this can support.</p> <p>SB queried whether more can be done with employers to promote flexible working to make work more accessible for certain members of the community who face barriers.</p> <p>CB noted the amount of work being done in the VCS supporting people who have barriers to work and reiterated the value of working with employers to develop flexible approaches to employment which enables people to engage in the labour market.</p>
6.	<p>HEY LEP & LSIP Employer Skills Survey results</p> <p>GD presented the key findings from the recent employer skills survey commissioned by the HEY LEP and formulated jointly with the Hull & Humber Chamber of Commerce to inform strategic skills planning in the region and the development of the HEY Local Skills Improvement Plan.</p> <p>The report can be accessed via the HEY LEP website.</p>

	<p>Click here to view the report.</p> <p>TC commented that the loss of European Funded programmes, specifically the Skills Support for the Workforce project is particularly significant given the report identifies that local employers are reporting lack of funding to support their training and development.</p> <p>SB noted that employability is high on the priorities of employers again and an issue for employers when recruiting and question the specific issues. HC confirmed the specific skills as being ability to prioritise tasks, leadership, literacy & numeracy, work ethic, communication, managerial and organisation skills all of which have been included in the LSIP.</p> <p>SB noted that she had raised lack of employer awareness of T-Levels amongst employers and also the lack of BTEC provision by 2025, particularly for rural and coastal areas at a recent presentation she made to the House of Lords on behalf of the education sector.</p> <p>ACr noted that resources available through UKSPF are significantly less than those available through European Structural Funds making collaborative partnership working around the use of this funding especially important.</p> <p>CB noted SB's comment about employability and raised the link between this and the employability work done by existing organisations and partnerships to support those more disadvantaged groups and further suggested that this should be included in partners careers work.</p>
7.	<p>State of the Economy report</p> <p>CH presented the key findings from another recently completed HEY LEP economic research commission titled "State of the Economy".</p> <p>This report updated a compendium of economic data originally collected immediately following the COVID-19 pandemic and provides intelligence on how the HEY region's economy has progressed since the original analysis.</p> <p>Click here to view the report.</p>
8.	<p>Employment & Skills Managers report</p> <p>CH noted the work being done to support the Humber Local Digital Skills Partnership, specifically the development of a Digital Framework and a Digital Prospectus being developed by external consultants and asked Board members to support the consultants with their requests for information should they be contacted.</p>

	<p>CH also gave details of the “Inclusive Careers” project, a partnership between the Humber and North Yorkshire Integrated Care Board (HNY ICB) and the HEY LEP utilising non-recurrent NHS funding which aims to help the health and social care sector address skills shortages through better careers education, information, advice and guidance on the health and social care sector.</p> <p>CB queried what links are being made with the government’s Levelling Up teams. TC confirmed that the LEP has a meeting scheduled and will be exploring this with them.</p>
9.	<p>Career Aspirations working group update</p> <p>ACr updated on the next HEY LEP Career Aspirations group CPD event for careers advisors and employability professionals which will focus on the health and social care sectors.</p> <p>A third event is being planned for 4th July and will focus on the transport and logistics sector.</p>
10.	<p>Apprenticeship and Technical Education working group update</p> <p>RS noted that the next meeting is on 11th May.</p> <p>Work is ongoing with the caravan and modular building industry to develop new apprenticeship standards.</p> <p>A meeting has taken place to discuss an app to help people link with local apprenticeship opportunities in conjunction with Log On Move On.</p> <p>The group is mindful of the T-Level evolution issues and that the full volume of T-Level work placements is not being met. The limitation of two employers for each placement is problematic.</p> <p>The loss of other vocational programmes risks creating a disjointed progression route for vocational learners and is an issue that the group is maintaining oversight of.</p>
11.	<p>Talent Forum update</p> <p>CH updated the group on the Talent Forum’s most recent meeting which received an update on employment law considerations for hybrid working from Caroline Neadley of Rollits and from HMP Hull on the benefits of employing ex-offenders and the valuable contributions they can make to a workforce.</p> <p>Click here to view the presentations.</p> <p>LB informed the Board of some of the programmes offered by Wincanton supporting including support for ex-offenders.</p>

12.	<p>UKSPF local authority update</p> <p>ACr declared an interest in this item.</p> <p>ST explained that ERYC were concentrating on submitting their financial returns to the Department for Levelling Up, Housing and Communities (DLUHC). DLUHC have agreed for local authorities can carry over underspend (previously not allowed) but requires a plan to be submitted. ERYC's underspends are all committed to projects but have not yet been defrayed. For Year 2, applications for "Communities and Place" and "People and Skills" projects are invited. For the latter, a consortium approach is invited and is limited to VCS organisations previously supported by European Funding.</p> <p>The ERYC have a small amount of underspend in their Multiply programme and will be notifying successful applicants to the recent tender process.</p>
13.	<p>Horizon Scanning</p> <p>ACr asked the Board note the report.</p>
14.	<p>Forward Plan</p> <p>CH asked Board members were asked for suggestions for future meeting agenda items in addition to those currently on the forward plan which include:</p> <ul style="list-style-type: none"> • UKSPF updates • Health & Social Care • Social Inclusion • HEY Careers Hub Planning <p>ACr suggested adding a review of previous LEP activity on employability skills. IE agreed and requested this become more of a focus for the Board. BM noted the amount of employability support given to FE learners as part of their Study Programmes.</p>
15.	<p>Any other business</p> <p>TC suggested circulating the LEP Finance Paper to the Board as has been done for other LEP Boards.</p>
16.	<p>Date and time of next meeting</p> <p>The next meeting was confirmed as being Monday 26th June from 10am to 12noon at Bishop Burton College.</p>
<p>Items for Information</p>	

	Glossary of Terms
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Date of next meeting:

Monday 26th June, 10am – 12 noon at Bishop Burton College.

Signed:

Jayne Adamson
Chair