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| **Application for an Export Growth Grant (EGG)** |

Hull City Council has awarded the HEYLEP, UK Shared Prosperity Funds (UKSPF) to support local Hull based businesses with its **Export Growth Grant (EGG)** project.

Grants of up to £5400 are available to assist companies to participate at UK, European and International-based trade shows, to enable them to enter new markets as a result of exhibiting at the shows.

Funds awarded are made on a 60% grant :40% match-funded basis (i.e. if the company spends £9,000 they will receive a grant of a maximum of £5,400).

All applications will be treated in strictest confidence. However, to ensure projects utilise the most appropriate funding the Programme Delivery Team may share this information with other relevant parties.

The information provided in this form will help the Programme Delivery Team determine the eligibility of your scheme. Please read **all** the Eligibility Criteria contained in the Programme Guidance document before completing this form. Please also ensure that you enclose all of your documentation with your application – ie: Quotations for the items you want funding, as well as the completed Application Form and Export Plan.

If you have any queries or require further information, please contact the HEYLEP on 07876347286 /07496315038 or [funding@heylep.com](mailto:funding@heylep.com)

When fully completed, email your application form to [funding@heylep.com](mailto:funding@heylep.com)

Acceptance of this application form does not guarantee or confirm a grant will be offered.

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| **Export Growth Grant (EGG) – Application Form** |

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| Date of this submission: |  |
| Submitted by  (Name & contact details for person completing this form): | Name: |
| Telephone No.: |
| Who should we contact with any queries: | Name: |
| Telephone No.: |

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| Section One – Company Name/Address & Contact details | | | | |
| 1.1 | Company Name: |  | | |
| 1.2 | Contact name(s): |  | | |
| 1.3 | Company address: |  | |  |
| 1.4 | Postcode: (HU1-HU9) |  | |
| 1.5 | Contact details:  If there is more one than person we can contact, please include all details. | Name: (1) | | Name: (2) |
| Office No: | | Office No.: |
| Mobile No.: | | Mobile No.: |
|  | Email address: | | Email address: |
| **Company Details** | | | | |
| 1.6 | Legal status of Company: | | Please select from this drop down box | |
| 1.7 | Business Sector: | | Please select your sector from this drop down box | |
| 1.8 | Current company headcount  (Full Time Employees – FTEs) | |  | |
| 1.9 | Date Company incorporated: | |  | |
| 1.10 | Date Company commenced trading: | |  | |
| 1.11 | Current turnover figure: | |  | |
| 1.12 | Current balance sheet figure: | |  | |
| 1.13 | UK VAT Number | |  | |
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| **Exporter Status** | | | | | | | |
| 1.18 | | New to Exporting: | | Yes or no / give details | | |
| 1.19 | | Existing Exporter: give examples of trade shows attended and products and services exported to market | | Yes or no / give details | | |
| Section Two - Project Details | | | | | | |
| 2.1 | Please provide a summary of your company’s daily business activities. | | | |  | |
| 2.2 | Please provide details of the Trade Show you will be attending including location UK, Europe, International? | | | |  | |
| 2.3 | a. What activities has your company undertaken to prepare for engagement in new markets, including market research. | | | |  | |
|  | b. Please provide an up-to-date export plan, if available, or a written statement outlining how exhibiting at a trade show will enhance your company’s wider exporting activities and enable you to engage in new markets. | | | |  | |
|  | c. What is the product you are intending to take to market and why? | | | |  | |
|  | d. Please provide details of any support received from an International Trade Advisor (ITA) at the Dept for Business and Trade (DBT) | | | |  | |
| 2.4 | Dates of Trade Show  Date of exhibiting at Trade Show:  (after June 23) | | | |  | |
| Section Three– Additional Information | | | | | | |
| 3.1 | | | Any other information you would like us to consider: | | |  |
| 3.2 | | | How did you hear about this funding opportunity? | | | Select one option |

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| Section Four– Financial details | | |
| 4.1 | What is the estimated overall project cost? | **£** |
| 4.2 | Please tell us how you will evidence your match funding: (60:40 basis)   * Bank loan * Company funds * Other grants | **£** |
| 4.3 | How much grant is required?  This is the total project cost (4.1) minus the total funding already obtained (4.2). | **£** |
| 4.4 | Grant payments will only be released on submission of the following evidence of attendance at confirmed Trade Show as follows:  (photograph of trade stand, copy of delegate badge) **Please indicate evidence** |  |

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| Section Five – Outcomes (What will your business growth look like)? | | |
| 6.1 | What new market engagement will result from you exhibiting at a trade show? |  |
| 6.2 | What increased export capability do you anticipate as a result of exhibiting at the trade show? |  |

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| Section - DECLARATION | |
|  | **Yes/No** |
| 1. Have any of the Directors/Shareholders ever:   * Been convicted of any offence (whether spent or not and whether or not in the *United Kingdom*) involving fraud, theft, false accounting, offences against the administration of public justice (such as perjury, perverting the course of justice, intimidation of witnesses or jurors), serious tax offences or other dishonesty) * Been subject to any current criminal proceedings? * Been given a caution in relation to any criminal offence? | Select |
| 2. Do any of the Directors/Shareholders have any convictions for any offences (whether spent or not and whether or not in the *United Kingdom*) other than those in 1 above (excluding traffic offences that did not result in a ban from driving or did not involve driving without insurance)? | Select |
| 3. Have any Directors/Shareholders ever had previously a County Court Judgement (“CCJ”) or other judgement debt, (whether or not in the *United Kingdom*) of have any other judgement debts (including CCJs) made under a court order still outstanding. | Select |
| 4. Have any Directors/Shareholders ever failed to satisfy any such judgement debts within one year of the making of the order? | Select |
| 5. Have any Directors/Shareholders:   * Been the subject of any bankruptcy proceedings? * Ever entered or are in the process of entering into an agreement in favour of their creditors, for example a deed of arrangement or an IVA? | Select |
| 6. Are any of the Directors/Shareholders, or have any Applicants/Shareholders ever been the subject of an investigation into allegations of misconduct or malpractice in connection with any business activity? | Select |
| 7. Have any of the Directors/Shareholders, or have any of the Directors/Shareholders ever (whether or not in the *United Kingdom*) been:   * Refused entry to, or been dismissed or requested to resign from, any profession, vocation or employment or from any fiduciary or position of trust whether or not remunerated? * Refused, restricted in, or had suspended, the right to carry any trade, business, or profession for which specific licence, authorisation, registration, membership or other permission is required? * Disqualified by a court from acting from acting as a director of a company or from acting in a management capacity or conducting the affairs of any company, partnership or unincorporated association? | Select |
| 8. Has any company, partnership, or unincorporated association of which the Directors/Shareholders are or have been a controller, director, senior manager, partner or company secretary, in the United Kingdom or elsewhere, at any time during the shareholders involvement **or** within one year of the shareholder ceasing to be involved been:   * Put into liquidation, wound up, ceased trading, had a receiver or administrator appointed or entered into any voluntary arrangement with its creditors? * Adjudged by a court liable for any fraud, misfeasance, wrongful trading, or other misconduct * Investigated or been involved in an investigation by an inspector appointed under companies or any other legislation, or required to produce documents to the Secretary of State, or any other authority, under any such legislation?   \*NB: If in doubt, you should declare any direct involvement, at any time, with any business that meets the above criteria.  **Please note that we will check business/director history and failure to declare could result in your application being rejected.** | Select |
| 9. Has the company (or any of the directors been involved in a business which has) previously received funding from a lender under the terms of Enterprise Finance Guarantee Scheme or received financial assistance from any UK Government or European source. | Select |
| If you have answered yes to any of the above questions in this section, please provide further information below: | |
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| **Please read carefully and sign once you are happy that you have fully answered all of the questions.** | |
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| I/We hereby apply for funding through the Export Growth Grant (EGG) programme for the amount stated in this proposal. I/we certify that the information given in this proposal form and the details in the Business Plan and any other attachments enclosed are, to the best of my/our knowledge and belief, correct. If this is found not to be the case the proposal may be declined without any further reference to me/us.  I/We consent to the HEY LEP and Hull City Council (the Accountable Body for the programme) exchanging information about me/us and/or the business with our Boards/sub-Boards, bankers/other funders, professional advisors, Department for Business, Energy and Industrial Strategy, relevant Local Authority Economic Development Advisors and with potential Non-Executive Directors. I/We authorise the HEY LEP and Hull City Council to make enquiries about me/us and the business, including obtaining information from Partnership Investment Finance, Credit Reference Agencies and to carry out any searches and/or other investigations deemed necessary in the evaluation of the proposal. The HEY LEP is under no obligation to release details of such searches/investigations. I/we acknowledge that if any finance obtained from the Export Growth Grant (EGG) is required to be repaid; Hull City Council may disclose information to Credit Reference Agencies. I/We authorise the HEY LEP and Hull City Council to forward business details to Government-funded business support organisations/networks regarding other business support products. | |
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| N.B. Electronic signatures are acceptable.  Alternatively, please print, sign, and scan wet signatures and return this page in PDF format. | |

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| Signature | |
| By submitting this application in applying to the Export Growth Grant Fund (EGG) programme, the Company confirms that the information provided is correct and complete.  We have read, understood, and agree to this declaration. | |
| Name: | Date: |
| Signed: | Position in organisation: |