

DRAFT Minutes of the Board Meeting
held on Thursday 28th September at 9.00 am
via Microsoft TEAMS


<p>Attendance</p> <p>Board Members</p> <p>James Newman OBE (Chair) Jayne Adamson Catherine Bishop Madge Moore Professor Dave Petley Diana Taylor Daffyd Williams</p> <p>Apologies</p> <p>Stephen Parnaby OBE (Deputy Chair) Councillor Mike Ross Matt Jukes David Hall Peter Campey</p>	<p>Observers</p> <p>Alan Menzies - East Riding of Yorkshire Council Alex Codd – Hull City Council</p> <p>Executive Team and Secretariat</p> <p>Teresa Chalmers, HEY LEP Karen Philipson, HEY LEP</p> <p>Guests</p> <p>Graeme Smith, HCC Chris Howell, HEY LEP Alison Lacey, HEYLEP</p>
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<p>1</p>	<p>Mark Jones – JHN asked all these present to Mark Jones who had sadly passed away recently. Many had worked with Mark over the years, he was a tower of strength within Hull and was a great supporter of the LEP. Mark will be sad loss and had made a significant contribution to Hull and the wider geography.</p> <p>Board members joined in a few moments of silence to remember Mark.</p> <p>Welcome – JHN welcomed Board members were welcomed to the meeting.</p>
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	<p>Declarations of Interest</p> <p>JHN asked all members to ensure their Declarations of Interest are considered and to raise any items on this agenda where they feel appropriate.</p> <ul style="list-style-type: none"> • James Newman Paper C Item 6 - Chair/Deputy Chair appointments
2	<p>Minutes of the meeting on 27th July 2023 & Any Matters Arising</p> <p>JHN asked members to consider the minutes – all agreed.</p> <p>Matters Arising</p> <ul style="list-style-type: none"> • The Lord Callanan visit was postponed and will now take place 20th October. • The Strategic Skills Hub Update is on the agenda for this meeting. • Devolution Updates – ERYC/HCC are on the agenda, • HICP Cluster Plan – There is a planned meeting in October with UKRI with the 6 clusters coming together to hear about government’s next steps.
3	<p>Chair’s Update</p> <ul style="list-style-type: none"> • LEP Integration – discussions have taken place with the two LA Leaders around the Skills Hub with positive outcomes. Further discussions, however, generally need to take place to agree the full and detailed integration plan for the LEP, including where the voice of the private sector will sit, as an agreed plan had to be produced for government by November. There is a possibility of accessing some gap funding in the transition process and the private sector would like to see this used appropriately. They are prepared to use their voice to encourage government to respond to local needs. Action – JHN/SP and Leaders to continue conversations. • The Humber Energy Board – the previous meeting took place in early September. A campaign plan is to be set up to publicise the region within the energy sector. This would then tie in with looking at a stronger pan-Humber HEB structure. Resources to produce this campaign will be drawn from the private sector members. An update will be provided to the Board as things progress.



	<ul style="list-style-type: none"> • A meeting had taken place with Neil Juster – Chair GLLEP and Ruth Carver, CEO – discussions are on-going with regards to how Pan Humber issues will be dealt with effectively. These include government colleagues, who have been clear that government is still very interested in the Humber as an economic entity and governance arrangements need to recognise this, in alignment with both devolution deals on the north and south bank of the estuary. • A meeting had been held with James Farrar, YNYLEP along with SRP and TC to discuss their devolution plan and their integration with the new combined authority. This was very helpful and provided some clear issues to be considered by the HEYLEP Board in due course. James Farrar has been leading on the management of the YNY devo progress and will be taking a lead role as next steps emerge. • NP11 – which is a pan-regional partnership between the 11 LEPS in the North, have been working with government on the proposals for the new Pan Northern Partnership. There has been broad agreement that this new group will extend membership to the public and academic sectors. Further updates will follow.
<p>4</p>	<p>Pan Humber Issues</p> <p>Dafydd Williams provided an update on this occasion.</p> <ul style="list-style-type: none"> • Freeport Company now formally set up. • New Chief Executive appointed and will be announced shortly. • A launch has taken place back in July, which had good attendance not only from this region but also from further afield, to put the Humber on the map for potential investors. • Metsa Tissue has chosen Goole as its location for the UK’s largest tissue paper mill. This is likely to create over 300 jobs and many more indirectly employed across the supply chain. The new mill uses the latest sustainable technology to produce goods. • Freeport Board meeting to take place on 11th October 2023.
<p>5</p>	<p>Local Authority Updates</p> <p>Alex Codd, Assistant Director Economic Regeneration, HCC, on behalf of Cllr Ross</p> <ul style="list-style-type: none"> • Devolution Update – Hull CC had been working closely with ERYC

	<p>on proposals, with a strong united approach from both authorities and progress has been made. Positive discussions have been held in terms of looking at the specific agreements around transport, housing and affordable housing, the finer detail still needs to be worked up. The draft deal needs to put together by end of October with the expectation this will feed into the Autumn Statement on 22nd November, in the hope this can go out to consultation early in the new year.</p> <ul style="list-style-type: none"> • Levelling Up Fund – positive announcements today around the Levelling Up Partnership Fund, just short of £20m for the city of Hull, to help deliver several identified projects over the next 18 months. Further detail of these projects will be announced shortly. <p>Alan Menzies, Executive Director, Planning & Economic Regeneration, ERYC, on behalf of Cllr Handley</p> <ul style="list-style-type: none"> • Devolution Update - Cllr Handley had spoken with the Rt Hon Michael Gove, Secretary of State for Levelling Up, Housing and Communities, who has confirmed that he will ensure that more imaginative asks of negotiations will be considered. These proposals would need consulting on very early in the New Year because the expectation of government is that we will submit proposals, post consultation by the 31st of March 2024.
6	<p>University of Hull Update – Professor Dave Petley</p> <p>DP presented an overview of the University – presentation attached. The University has made excellent progress over the last year and just today has been announced as a gold level in the Teaching Education Framework, this alongside rising rankings across all other HE standards.</p> <p>The University recognises its place as an anchor institution for the region, drawing 62% of its students regionally. A clear focus is sustainability, maximising local assets and connecting the place at a global level.</p> <p>The University plans to attract 20k students by 2026 and further invest in Hull’s academic and research estate, achieving a carbon neutral campus by 2027.</p>

	<p>Board members were asked to consider the proposed six key research areas that have local relevance: flooding, offshore energy, wound care, modern slavery, logistics and to suggest any others that can be explored.</p> <p>DP noted the disappointment of the region in missing out of the recent announcements of Innovation Zones, which needs to be addressed to improve the economy. As an example, Sheffield City Region had greatly benefitted from the advanced manufacturing innovation focus – we need to agree what is the Humber’s equivalent.</p> <p>Board members thanked DP for an excellent presentation and discussed opportunities to build on the region’s strengths. All agreed that the Innovation Zone conversations with the local authorities were paramount and could be built into the devolution deal. The key research areas were felt to be accurate, and the success of the University meant success for all, business and residents.</p> <div style="text-align: center;">  23_09 LEP Board.pptx </div>
7	<p>Strategic Skills Hub Proposal – Teresa Chalmers, Chief Operating Officer</p> <p>One of the key areas where the LEP currently provides expertise, convening capacity and business support, it is in the areas of skills, employment, and career advice. This has been well recognised by both central and local Government, practitioners, and, importantly, the business community. This was highlighted in both LA papers to their respective Cabinets requesting funding support for a new Strategic Skills Hub and this has been supported.</p> <p>The report includes some of the references that are in both local authority papers, which is important because there is absolute alignment in terms of where they think that the skills issues need to be tackled.</p> <p>The new HEY Skills Hub would provide a centralised ‘go to’ construct that would build on the successes of the LEP work and add capacity to the future Combined Authority. The Hub will help reduce duplication and as a mandated function will use expertise and experience to bid for additional funding and pilot work for the HEY region.</p> <p>It would work in close partnership with existing construct arrangements, such as the Local Skills Improvement Plan, using well established networks to drive skills improvements and provide a suitably qualified workforce.</p> <p>The Careers Hub Team will form part of the structure and will continue to</p>

	<p>expand to improve young people’s connectivity to work. Relevant working groups will continue to ensure partnership contributions add value to the Skills Hub’s work.</p> <p>HCC had proposed a governance structure for the future MCA which would mean the Skills Hub would initially report to the Hull and East Riding Unitary Leaders Board prior to the launch of the MCA.</p> <p>The paper asked for Board discussion and to agree a way forward.</p> <p>The Board fully supported this approach moving forward and also asked for clarity needed to be sought as to how the Employment & Skills Board would integrate during the transitional period.</p>
<p>8</p>	<p>Rural Update – Madge Moore</p> <p>The following points were covered: -</p> <ul style="list-style-type: none"> • Madge Moore (MM) as LEP Board member represents the LEP on the national LEP Network of rural Local Enterprise Eartnerships, this group consists of Swindon, Wiltshire D2N2, Oxfordshire, Cumbria, SE Yorkshire, North Yorkshire, New Anglia and Leicestershire and the HEY LEP. It provides a useful forum to discuss rural topics and feedback to the national approach by the LEP Network. • LEPs have been asked to map regional activity against DEFRA strategic priorities e.g, climate change and energy, sustainable food and farming etc. and HEY LEP responded appropriately, highlighting several key pieces of work that are available for reference. DEFRA were surprised that the LEPs held this much detail and will respond after collation on a national basis. • MM is involved in the development of the local Nature Recovery Plan as a LEP Board member, plus a place on the collaborative development group. • MM also has a place on East Riding’s Rural Partnership Board as a LEP Representative • Generally, rural issues are not improving, bad weather and food prices have not helped the situation. Access to workforce is a problem and many rural operators are now considering their future. Some have diversified but not all and uncertainty on UK and European markets adds pressure. • JHN thanked MM for her update and suggested that this topic is revisited at the next board meeting, understanding the HEY geography and its dependence on the rural economy.

<p>9.</p>	<p>Chief Operating Officer Report</p> <p>James Newman declared an interest and did not participate in the discussions (noted under Item 1)</p> <ul style="list-style-type: none"> • The contracts for the LEP Chair and Deputy Chair currently run until December 2023, based on the original appointment dates. Given the LEP's transition to the integration pathway, Board members were asked to consider extending these posts initially to 31st March 2024. Further consideration can be given early in the new year once governance arrangements are clarified. • The Board was asked to formally approve the appointment of Ben Medhurst, PPH Commercial to become a member of the Investment Panel. The Panel meets monthly to assess and recommend access to grants and/or loans using the recycled funds from the Growing Places Fund programme as previously agreed. <p>The Board approved:</p> <ul style="list-style-type: none"> • the extension of the Chair and Deputy Chair roles, initially up 31st March 2024. • the appointment of Ben Medhurst to the Investment Panel. • The remaining report to be noted.
<p>10.</p>	<p>Employment & Skills Board</p> <p>The report was noted by the Board.</p> <p>Approval was given regarding:</p> <ul style="list-style-type: none"> • Developing the delivery model for the Work Experience pilot • The development of the joint LEP/CIPD HR and Wellbeing project.

11	<p>Business Support Board</p> <p>The report was noted by the Board, supporting the progress of the Manufacturers Network, thanking DH for his involvement.</p> <p>The Board requested further updates on the 5g proposal when available.</p>
12.	<p>Infrastructure Board</p> <p>The report was noted by the Board.</p> <p>Board members can find the two presentations from Orsted and the Environment Agency below:</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  20230901 EMTOU Presentation Humber </div> <div style="text-align: center;">  230831_FloodUpdate _EA_.pdf </div> </div>
13.	<p>Investment Panel Recommendation</p> <ul style="list-style-type: none"> • The HEY LEP Investment Panel met on 19/9/2023 to discuss an application that had been progressed from Venture Business Space Limited (VBS), and following due consideration the Investment Panel agreed a grant award of £750,000. The proposal received was to refurbish what is currently known as Europa House in Hull's city centre (to be renamed The Monocle). • Following this approval, and given the scale of the grant request, the LEP board were requested to endorse this approval and formally approve the grant. • The Board debated the proposal in full, reviewing the business case. <p>Approval was granted by the Board.</p>
14.	<p>Any Other Business</p> <p>There was no other business</p>
15.	<p>Date and time of next meeting:</p> <p>Thursday 23rd November 9.30 am, County Hall, Beverley</p>

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Signed:

James Newman
Chair

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